



Governance and Human Resources
Town Hall, Upper Street, London, N1 2UD

AGENDA FOR THE POLICY AND PERFORMANCE SCRUTINY COMMITTEE

Members of the Policy and Performance Scrutiny Committee are summoned to the meeting which will be held on, **11 February 2016 at 7.30 pm.**

Please note there will be a pre-meeting for Members of the Committee at 7.00p.m.

John Lynch
Head of Democratic Services

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Despatched : 3 February 2016

Membership

Councillors:

Councillor Troy Gallagher (Chair)	Councillor Martin Klute
Councillor Una O'Halloran (Vice-Chair)	Councillor Michael O'Sullivan
Councillor Kaya Comer-Schwartz	Councillor Caroline Russell
Councillor James Court	Councillor Raphael Andrews
Councillor Gary Doolan	Councillor Jilani Chowdhury
Councillor Rakhia Ismail	Councillor Clare Jeapes
Councillor Jenny Kay	

Substitutes:

Councillor Alice Perry	Councillor Alice Donovan
Councillor Nick Wayne	Councillor Satnam Gill OBE
Councillor Flora Williamson	Councillor Nurullah Turan
Councillor Mouna Hamitouche	Councillor Robert Khan
MBE	Councillor Paul Smith
Councillor Theresa Debono	
Councillor Alex Diner	

Quorum – 4 Councillors

A. FORMAL MATTERS **Page**

- 1. Apologies for Absence
- 2. Declaration of Substitute Members
- 3. Declarations of Interest

Declarations of interest

If you have a **Disclosable Pecuniary Interest*** in an item of business:

- if it is not yet on the council's register, you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent;
- you may **choose** to declare a Disclosable Pecuniary Interest that is already in the register in the interests of openness and transparency.

In both the above cases, you **must** leave the room without participating in discussion of the item.

If you have a **personal** interest in an item of business **and** you intend to speak or vote on the item you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent but you **may** participate in the discussion and vote on the item.

- *(a) Employment, etc** - Any employment, office, trade, profession or vocation carried on for profit or gain.
- (b) Sponsorship** - Any payment or other financial benefit in respect of your expenses in carrying out duties as a member, or of your election; including from a trade union.
- (c) Contracts** - Any current contract for goods, services or works, between you or your partner (or a body in which one of you has a beneficial interest) and the council.
- (d) Land** - Any beneficial interest in land which is within the council's area.
- (e) Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) Corporate tenancies** - Any tenancy between the council and a body in which you or your partner have a beneficial interest.
- (g) Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

This applies to all members present at the meeting.

- 4. To approve minutes of previous meeting 1 - 4
- 5. Matters Arising from the minutes
- 6. PUBLIC QUESTIONS
- 7. Chair's Report

B. ITEMS FOR CALL IN - IF ANY **Page**

C. SCRUTINY AND MONITORING REPORTS **Page**

- 8. Knife Crime, Mobile Phone theft etc. Scrutiny Review - Witness evidence 5 - 12

9.	Youth Crime Strategy - 6 month review - to follow	
10.	Report of Procurement Board	13 - 22
11.	Welfare Reforms update	23 - 32
D.	DISCUSSION ITEMS - IF ANY	Page
E.	REPORT OF REVIEW CHAIRS	Page
F.	MONITORING RECOMMENDATIONS OF SCRUTINY COMMITTEES, TIMETABLE FOR TOPICS, WORK PROGRAMME AND FORWARD PLAN	Page
G.	URGENT NON EXEMPT MATTERS	
	Any non-exempt items which the chair agrees should be considered urgently by reason of special circumstances. The reason for urgency will be agreed by the Chair and recorded in the minutes.	
H.	EXCLUSION OF PUBLIC AND PRESS	
	To consider whether, in view of the nature of the business in the remaining items on the agenda any of them are likely to involve the disclosure of exempt or confidential information within the terms of the access to information procedure rules in the constitution and if so, whether to exclude the press and public during discussion thereof.	
I.	CONFIDENTIAL ITEMS FOR CALL IN - IF ANY	Page
J.	EXEMPT ITEMS	
	The Public may be excluded from meetings whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that exempt information would be disclosed.	
K.	OTHER BUSINESS	Page

The next meeting of the Policy and Performance Scrutiny Committee will be on 14 March 2016 **Please note all committee agendas, reports and minutes are available on the council's website:**

www.democracy.islington.gov.uk

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London Borough of Islington

Policy and Performance Scrutiny Committee - 21 January 2016

Non-confidential minutes of the meeting of the Policy and Performance Scrutiny Committee held at on 21 January 2016 at 7.30 pm.

Present: **Councillors:** Gallagher (Chair), O'Halloran (Vice-Chair), Comer-Schwartz, Ismail, Kay, O'Sullivan, Russell, Andrews, Chowdhury and Jeapes
Also Present: **Councillors:** Hull, Watts and Heather

Councillor Troy Gallagher in the Chair

- 191** **APOLOGIES FOR ABSENCE (Item 1)**
Councillors Klute, Court and Doolan
- 192** **DECLARATION OF SUBSTITUTE MEMBERS (Item 2)**
None
- 193** **DECLARATIONS OF INTEREST (Item 3)**
None
- 194** **TO APPROVE MINUTES OF PREVIOUS MEETING (Item 4)**
RESOLVED:
That the minutes of the meeting held on 7 December 2015 be confirmed and the Chair be authorised to sign them
- 195** **MATTERS ARISING FROM THE MINUTES (Item 5)**
In response to a question it was stated that the actions outstanding for the last meeting had been circulated
- 196** **PUBLIC QUESTIONS (Item 6)**
The Chair outlined the procedure for Public questions and filming and recording of meetings
- 197** **CHAIR'S REPORT (Item 7)**
The Chair stated that some Committee Members had undertaken scrutiny visits in relation to the knife crime scrutiny and these had been very informative and would assist in the recommendations.

The Chair added that the notes of the visits would be circulated to the next meeting and further visits were being arranged
- 198** **BUDGET PROPOSALS 2016-17 (Item 8)**
Councillor Andy Hull, Executive Member Finance and Performance and Councillor Richard Watts, Leader of the Council were present for discussion of this item.

During consideration of the report the following main points were made –

Policy and Performance Scrutiny Committee - 21 January 2016

- The Committee welcomed the additional funding of £0.5m for investment in keeping the borough's young people safe
- The Committee noted the severe budget reductions that the Council has had to face since 2010 and that the latest financial settlement has necessitated the Council having to adopt additional funding cuts of over £73m from 2016-2020 and that in 2016/17 this would be £24m due to Government 'frontloading' of cuts
- It was noted that the Council balances would be reduced from 5% to 4% in 2016/17
- The Committee expressed concern at the underfunding of the social care budget, which had meant that the social care precept, that the Government has said that Local Authorities could introduce to reduce the shortfall in social care funding, had to be imposed by the Council
- The Committee noted that there would be likely to be over 100 posts reduction at the Council as a result of the budget cuts, however the majority of these redundancies would be achieved voluntarily
- It was welcomed that, despite severe funding restrictions, front line services had largely been maintained and that a substantial amount of the savings had come from sharing of services, channel shift, etc. and that the budget was the fairest that could be achieved in the circumstances
- The Committee were informed that there had been significant savings as a result of the loss of senior management posts across the Council
- With regard to the new NLWA menu pricing model it is hoped that this will benefit the Council and savings can be achieved
- The Committee were informed that there had been a reduction by the DfE in the Education services grant of £0.2m in 2016/17, which is seen as part of the Government's strategy to remove Local Authority control of schools
- There is still uncertainty over the public health financial settlement and also that there is still concern as to whether the Government will change the details of the provisional settlement already notified to the Council to that of the final settlement, resulting in even more funding reductions to the Council, which will necessitate further savings
- Members were of the view that the ethnic profile of staff made redundant should be looked at once the budget reductions had been implemented, given that final details of these redundancies will not be known until all the reorganisation proposals had been finalised
- Councillor Russell stated that she had not yet had a chance to discuss in detail the budget proposals, but she was meeting the Director of Finance and Resources next week and that she would submit any comments to the Executive Member Finance and Performance for consideration
- A Member enquired the proportion of HRA properties at target rent and whether it would be possible to increase rents ahead of the legislation date and it was stated that this information could be provided to Members
- Members welcomed the success of the pilot on Universal Credit and the achievement in assisting residents back into work and the number of residents avoiding sanctions. It is hoped that given this success the Government will consider more devolvement of employment services to Local Authorities in the future
- In response to a question it was stated that the Council Tax collection rate is already 97%
- Members were informed that the reduction of £65k in the ASB budget is not a reduction in core funding
- The Committee noted that London wide there is predicted to be, by 2020, a £1.7 billion gap in Health and Social Care funding, and even if the Council imposed the 2% social care precept allowed by the Government for the next 4 years, this will still leave a significant shortfall, even taken together with the Better Care funding

monies available. The Committee expressed concern that these reductions will impact unfavourably on the elderly and vulnerable

- The Executive Member Finance and Resources stated that if the final funding settlement from the Government differed from the provisional settlement already notified, this would need to be taken into consideration at the Executive meeting in February
- The Committee noted that the Government expectation is that Councils will have to increase the Council Tax by 1.75% per year for the next 4 years
- The Committee welcomed that, given the financial restrictions placed on the budget, that this appeared to be the most acceptable outcome that could be achieved in the circumstances

RESOLVED:

That the above comments be forwarded to the Executive for consideration and Members be circulated with a response on the matters raised above in relation to the HRA

The Committee thanked Councillors Hull and Watts for attending and their budget presentation

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OTHER BUSINESS (Item)

Appointment of Head of Human Resources

Members were informed that the new Head of Human Resources had now been appointed and would be commencing her employment on 21 March 2016

The meeting ended at 8.40 p.m.

CHAIR

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SCRUTINY REVIEW – KNIFE CRIME, MOBILE PHONE THEFT ETC. – VISIT TO NEW HORIZONS CENTRE– FRIDAY 15 JANUARY 2016

Present: Councillors: Troy Gallagher
Una O'Halloran
Jenny Kay
Caroline Russell
Clare Jeapes

Peter Moore – Scrutiny officer -Islington
Catherine Briody – CSU Islington
Shelagh O'Connor – Chief Executive Officer New
Horizons
Kate Bond – Positive Futures Co-ordinator New
Horizons

Shelagh O'Connor welcomed Members to the Centre

During the visit the following main points were made –

- The Centre had been founded in 1967 by Lord Longford and the family continued to support the Centre
- The Centre is open during the week and at weekends
- Most young people that came to the Centre were homeless and the Centre is also used as a drop in centre where young people are assisted in trying to find employment and accommodation etc.
- It is getting more difficult for young people to access accommodation with the high level of shortage of housing across London and the majority of young people were usually either working, on benefits or at college
- There is core group at the centre of 18-21 year olds, however this can rise to 25 and there is a partnership with 6 London Boroughs including Islington to identify housing
- Local Authorities were finding it increasingly difficult to provide suitable housing and this would become increasingly difficult when benefit changes came into place for 18-21 year olds
- Counselling is available at the Centre 2 days per week and there is a nurse and laundry on the site which young people can access together with an advice centre
- There is an accelerated programme to assist NEET's
- There were 38 full and part time staff employed at the Centre and there is also a volunteer programme in place and work is carried out with colleges for young people to volunteer with their work evidenced to the College
- There is a 75% success rate in getting volunteer workers into employment and a number of staff currently working at the Centre came through the volunteer programme

- The Centre linked into the Somers Town Neighbourhood Group and CRIC and there had been funding from a S106 agreement to fund a healthy living centre in the area as Somers Town had high levels of deprivation and unemployment and there were links with local businesses to try to access employment opportunities through the Somers Town Neighbourhood Project/ Young people often needed 1:1 support to assist them in accessing employment
- Work is also carried with women involved with prostitution to provide assistance to them to move away from prostitution and in moving away from drug dependence
- Funding had been granted by the Big Lottery Fund and work will be taking place Pan London with Islington and Hackney involvement as to young people and gang affiliations and there is also an outreach facility at the centre
- Over the past 3 years the Centre had dealt with young people referred from Youth Offending and were currently dealing with offenders from Islington gangs and young people also self referred
- Some young people who wished to move away from gangs needed relocating as it was not safe for them to remain in the area and there is a problem with many of these young people suffering from mental health problems
- There needed to be a long term approach taken with regard to combating knife crime and there were a number of challenges such as the cross borough nature and the sums of money involved in drug dealing and it is an ever changing picture
- It was stated that it is hoped that the MOPAC strategy being developed would adopt a more Pan London strategy and a more holistic approach taken to support young people and enforcement action also being taken where necessary
- Reference was made to the Easy Cash gang that operated in EC1 and that Centre workers did visit gang members in prison every 2 weeks if they are in a London prison and 4 weekly if outside London with a view to discussing alternative lifestyles and if necessary try to find accommodation outside of their area if at risk of gang association
- There needed to be more co-ordinated provision across boroughs to target young people to enable them to access employment opportunities
- Reference was made to the fact that there needed to be affordable youth provision, leisure facilities etc. to enable young people to access these and avoid drifting into criminality

The Chair thanked Shelagh O'Connor and Kate Bond and stated that if Members had any further questions they should contact the scrutiny clerk who could raise them with the Centre

**SCRUTINY REVIEW – KNIFE CRIME, MOBILE PHONE THEFT ETC. –
VISIT TO NEW RIVER COLLEGE LOUGH ROAD – FRIDAY 15 JANUARY
2016**

Present: Councillors: Troy Gallagher
Una O'Halloran
Jenny Kay
Caroline Russell
Clare Jeapes
Kaya Comer Shwartz
Peter Moore – Scrutiny officer -Islington
Catherine Briody – CSU Islington
Nigel Smith – Headteacher New River College
Bill Dimock – Assistant Headteacher, New River College

Nigel Smith welcomed Members to the College

During the visit the following main points were made –

- NRC is Pupil Referral unit that works with children, families and schools across Islington and works including with children at primary level
- The site in Lough Road is the main PRU site however there is a small satellite site at Elthorne Road and at present there is a small site at Golden Lane. The medical PRU caters for children who have medical or mental health difficulties
- There were 121 children on the school roll however officially the school only had provision for 108 children. These children come from all sorts of backgrounds and have highly individual needs
- Some of the children had been permanently excluded from Islington schools and some from neighbouring boroughs such as Camden and Hackney but whose families resided in Islington. In addition there were pupils nominally on the school roll who were attending alternative provision
- In response to a question it was stated that about 50% of primary pupils at the College are re-integrated into mainstream school and often health and care plans are put in place
- The College had in the past year achieved its best ever academic results
- There were also reception class children being referred to the PRU and some of these children exhibited difficult behaviour and family circumstances
- The PRU had received a good OFSTED inspection and the College had also received additional funding, reviewed on a yearly basis, to have an IFIT team which assists vulnerable young people

- The College had a dedicated safer schools officer and this is working well with the current officer working well with the school. The officer also assists the school with gang culture and has delivered talks about gangs and the College holds coffee mornings to foster relationships with parents and these were well attended
- Spot checks are carried out in the College to check that pupils are not carrying weapons and this helped to reinforce amongst some students that staff were ensuring the College was a safe place to be. In the last 4 years there had been 3 occasions where knives had been found
- It was stated that in the future a talk may be given to pupils by the Police armed response unit on the dangers of gangs, guns and knives and how the Police respond to these
- The profile of the College in terms of gender has changed and now one fifth of pupils were girls. Some of these were challenging and having a CAMHS worker had been really beneficial. However at present there is only one girl in the primary PRU
- The issue of girls in gangs is something the College also are trying to address
- Some schools in the borough tended to exclude more than others
- Some pupils were on alternative provision which meant that they spent time at organisations such as Spark Plug, but there is weekly contact
- COLAi kept their children dual registered and had pastoral support available at the school at COLAi and attended all the child protection meetings and there was a careers co-ordinator to identify pathways for the pupils
- In general pupils on alternative provision tended to be less successful at GCSE than those attending the College full time and alternative provision is usually used for more specialist 1:1 however if alternative provision placements broke down the pupils usually came back to the College
- Attendance at the College is difficult to manage and the College had a member of staff who worked across all sites to maximise attendance and some additional funding from MOPAC assisted in this
- It was noted that currently there were 12 pupils at the College on youth offending orders and this number fluctuated

The Chair thanked Nigel Smith and Bill Dimock and stated that if any Members had any further questions these should be notified to the Clerk who will take them up with the College

SCRUTINY REVIEW – KNIFE CRIME, MOBILE PHONE THEFT ETC. – VISIT BY MARGATE TASK FORCE– FRIDAY 15 JANUARY 2016

Present: Councillors: Troy Gallagher
Una O'Halloran
Jenny Kay
Caroline Russell
Clare Jeapes

Peter Moore – Scrutiny officer -Islington
Catherine Briody – CSU Islington
Tony Nagle – Youth Offending service
Alva Bailey – CSU Islington
Mark Selby – Islington Police
Dave Jones – Integrated Gangs Team Islington
Jenny Duggan – Integrated Gangs Team Islington

Andrew Pendlebery and Mark Pearson of the Margate Task Force made a presentation to the Committee.

Following the presentation the following main points were made –

- The main challenges for the Task Force were gangs and sexual exploitation
- The Task Force has been operating for 4 years and is based at Thanet District Council and involves a variety of agencies including Police, Fire, mental health, housing, troubled families etc. and focused on delivering criminal justice, social justice and safeguarding
- There is a commitment from each of the agencies involved to operate in an integrated manner and work tended to concentrate on the two most deprived wards
- Most crimes are drug related and the integration of services had demonstrated the usefulness of sharing information and shown that over a third of crime emanated from just two wards which had enabled resources to be concentrated in these particular areas
- There were high levels of vulnerable people in these wards and looked after children were going missing on a regular basis and there are high levels of child sexual exploitation
- There are over 46 nationalities represented in these wards
- The Task Force carry out street surveys to try to identify problems and vulnerable people and social issues to be able to better respond to the risks to these vulnerable people and to try to provide solutions
- There were 12 gangs currently operating in Margate and gangs were coming up from London – these gangs were of varying ethnicity
- Members were informed of the various tactics the gangs used to draw people into drug use and trafficking and sexual exploitation

- The gangs targeted vulnerable people and used and gang members are rotated to avoid detection
- Young people as young as 9/10 years old are being used to courier drugs and even children from middle class families are targeted
- Young people joined gangs for a variety of reasons such as a sense of importance, social status, feeling part of a family, money etc.
- The Task Force took part in Family Support Panel meetings where families and young people voiced their feelings and concerns and agree a way of moving forward
- The age profile of the gangs was getting younger and the number of missing children had increased
- Gangs organised street parties and lured young people with freedrugs and alcohol but then made them become runners to pay off their debts
- The Task Force also worked with schools and the PRU and health services to share information which built up a more comprehensive picture and a postcode joint agency approach and analysis
- Work is also taking place on prevention and in dealing with young people who wish to exit gang involvement and schemes such as the Duke of Edinburgh award scheme are being used to enable young people to have positive messages on CV's
- The Task Force is co-located in a Council building bringing together a number of services to ensure they were in close contact
- There were difficulties in showing the cost benefits of the team when it was first set up and there is a need for the relevant agencies to give a lead and work collaboratively to deliver the benefits of joint working
- One problem highlighted was that youth workers worked at night and at weekends generally. However the other Task Force members tended to work 9-5 and there needed to be consideration given to this
- The forming of effective relationships with young people can lead to a lot of useful information being provided to the Task Force and the Task Force had to sign confidentiality agreements and were vetted
- There is still good youth provision in Margate and the provision tended to adapt to changing demands of young people
- In response to a question as to whether young people involved in criminality may encourage others attending youth facilities to become involved it was stated that there were youth workers at the centres who looked out for this to ensure it did not happen and keep young people safe
- Community work is taking place and when the Task Force engages in door knocking exercises they are informed of the work taking place and improvements being made and it was felt that the Task Force is having an impact
- The large amounts of money that young people can get from being involved in the drug trade is a deterrent to them from leaving gang involvement but the door was always left open to them to have assistance
- The Task Force worked with schools to identify if there had been behaviour change as this could be an indicator of gang affiliation.

There were now instances of 12/13 year olds carrying knives and CAMHS involvement is critical in many of these cases

- In relation to schools there is a problem due to funding reductions in that safer schools officers had been removed from schools and this made the situation more difficult
- Margate is also suffering from the benefit changes and loss of social housing which is forcing many vulnerable and complex families to be moved out of London to areas where accommodation is cheaper and there is a need to work with London Boroughs to share information and carry out more cross border work
- A lot of referrals were received as a result of the street visits and from schools and it was easier to intervene at an early stage rather than when criminality and gang membership had become entrenched
- There had been a significant number of unaccompanied asylum seeking children who had gone missing in Margate in the past year
- In response to a question as to whether there were any additional things that could be done in terms of the integrated model that would benefit Islington it was stated that joined up working is essential however it should be noted that not all local authorities worked in the same manner which made this difficult
- The view was expressed that early intervention is vital and Members were of the view that street surveys and sharing of information is vital to build up an overall picture
- The Chair stated that if Members had any further questions of the Margate Task Force these could be directed through the Scrutiny Clerk to take up
- Members stated that they may wish to visit Margate to look at the conducting of a street survey

The Chair thanked Mark Pearson and Andrew Pendlebery for their presentation

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Finance and Resources
7 Newington Barrow Way, Finsbury Park, London N7 7EP

Report of: **Assistant Director, Service Finance**
on behalf of the **Commissioning and Procurement Board**

Meeting of:	Date	Agenda item	Ward(s)
Policy and Performance Scrutiny Committee	11 February 2016		All

Delete as appropriate		Non-exempt
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SUBJECT: Procurement Processes – Update report to the Policy and Performance Scrutiny Committee (11 February 2016)

1. Synopsis

- 1.1 This report is the bi-annual update to the Policy and Performance Scrutiny Committee (the 'Committee') to enable the Committee to maintain an overview of the work of the Commissioning and Procurement Board and the Council's contract spend.
- 1.2 The report forms part of the implementation of the agreed decisions of the Executive on 18 September 2014 following a year-long review of the Council's procurement process by the Committee. The last such report was presented to the Committee in 11 September 2015.

2. Recommendations

- 2.1 To note the recent work of the Commissioning and Procurement Board from July 2015 to December 2015 as set out in this report.
- 2.2 To note that the Commissioning and Procurement Board is the new name the former Procurement Board with effect from the end of June 2015 to better reflect the work undertaken by the Board, following Full Council recommendation.

3. Background

- 3.1 The Committee undertook a year-long review of procurement processes and key areas of Council spend. The Executive in response decided that the Board should provide the Committee with a bi-annual report on its work. The report is to enable the Committee to maintain an overview of the work of the Board and contract spend. This report covers the work of the Board from July 2015 to December 2015.
- 3.2 This report is divided into two parts: Part A and Part B. Part A provides a summary of general updates on the matters agreed by the Executive. Part B provides the second bi-annual report from the Board to the Committee detailing the specific procurement reviews that took place in the period in question.

PART A: Summary regarding matters agreed by the Executive

3.3 Action 1: Assisting the voluntary and community sector.

Strategic Procurement has maintained their commitment to the voluntary and community sector through the VCS Procurement Action Plan. All agreements over £5,000 in aggregate value are published on the Council's transparency pages, allowing the voluntary sector the opportunity to see what has been commissioned, for what value and for how long. The list is now in an open access format allowing the voluntary sector to cut, sort or filter the data in a way which suits them. Commissioners are actively encouraged to plan ahead and promote relevant opportunities.

3.4 Action 2: Require bidders to explain how they will improve the social, economic and environmental well-being of the Borough.

Social Value is a standard consideration of each procurement business case and procurement strategy report. The Board oversee and challenge Social Value and there is a specific Board member with responsibility for social value. Social Value considerations are regularly built into the questions asked as part of procured activities and guidance is in place to support commissioning officers.

3.5 Action 3: Make sure housing contracts are quality assured to ensure value for money.

The Board directly oversee the procurement of and challenge all significant housing contracts to safeguard quality assurance to ensure value for money.

In the last report, we agreed to commission introduction training on Contract Management and Supplier Relationship Management. We can confirm this has been commissioned and content/attendance overseen by the Board/Strategic Procurement. Six group training sessions have been delivered in the past six months to more than 60 commissioning, procurement and/or contract management officers. Further sessions have been commissioned for the last quarter of the 2015/16.

3.6 Action 4: London Living Wage.

London Living Wage is considered as a matter of course on all contractual matters, is included

within the Council's Procurement Rules and is adopted wherever possible.

3.7 Action 5: Strategy, Equality and Performance Unit to improve guidance within the procurement procedures relating to equalities.

In the report accepted by the Committee in September 2015 we agreed an action plan with the Strategy and Communications division with a series of improvements to be made. We can report that these actions have now been implemented e.g. looking at the list of documentation outlined previously, improvements to the website, changes to supplier guidance etc. We will continue to review the content periodically but remove this action to avoid duplication in the next report.

3.8 Action 6: The Procurement Board was tasked to explore raising the threshold in the Procurement Rules that triggers the requirement for competitive tenders to £172,514.

We reported in September 2015 that the Board and the CMB commissioned End-to-End Review of Supply Chain Management supported this decision. Consequently the change was discussed at Joint Board and Executive, then adopted at Full Council on 25 June 2015. The change to the EU Goods/Services threshold (at that time £172,514), the highest level the Council could move general goods and services tender threshold to. A legislative change has reduced this threshold marginally to £164,176 with effect from 1 January 2016. Consequently the Head of Strategic Procurement and Council's Monitoring Officer are obligated to amend the Council Constitution accordingly.

The Head of Strategic Procurement is exploring whether the threshold could be set higher for certain types of procurement which are not governed by this legislation, as Member expressed an interest in seeing where flexibility could occur. Many voluntary sector services may fall under the legal definition of "light-touch services". Consequently it may be possible to reduce any tender burden on certain services within this categorisation. The work for this review will be overseen by the Board to put recommendations before members. Recommendations are scheduled to be completed by end of quarter one 2016/17.

3.9 Action 7: Continue to offer registration days and training workshops to local suppliers.

Strategic Procurement continues to provide a minimum of one monthly Supplier Registration Day. The day is to assist potential providers to register on the London Tenders Portal and is advertised on the Council's website.

In the September 2015 report to the Committee we reported that we have re-commissioned the training workshops from a local provider for local providers. The sessions have been centred on the areas which providers have told us they wanted. Until end of December 2015 the following have been delivered (approximately one workshop per calendar month for up to 12 participant organisations):

- Completing a Pre-Qualification Questionnaire x 3 workshops
- Completing an Invitation to Tender x 2 workshop
- Consortia Bidding x 1 workshop

3.10 Action 8. Maintain tight control over the use of consultants.

The Council has a rigorous process to understand and control the use of consultants and endorses the need for that process to continue to be adhered to across the Council. Engagement of a consultant requires completion of a business case with the support of the Corporate Director and/or Assistant Chief Executive, along with approval of the consultancy business case panel. An independent audit has been completed to provide quality reassurance on the process. The Head of Strategic Procurement (or his representative) will also advise where it is more appropriate to directly employ a member of staff. The Board oversee the panel members and have provided refreshed names.

PART B: Bi-annual report to the Policy and Performance Scrutiny Committee to enable the Committee to maintain an overview of the work of the Procurement Board and contract spend.

3.11 Action: A bi-annual report to the Committee for information to enable the committee to maintain an overview of the work of the Board and of contract spend.

Overview of the work

The Board brings together relevant officers and the Executive Member with responsibility for procurement to oversee procurement processes and contract spend.

- 3.12 CMB commissioned the End-to-End Review of Supply Chain Management. The Board have been tasked with maintaining an overview of the outcomes of the review and ensuring its recommendations are delivered. The Board are currently overseeing the next recommendation to be delivered: the introduction of a Supply Chain Practitioners Group. The Council's Constitution has been updated to reflect the Supply Chain Practitioners Group and set a broad set of outcomes to be delivered. Strategic Procurement will now work with departments to pull together an operational management group to review matters such as category management, standardisations and lessons learnt.
- 3.13 The Procurement Strategy has now been introduced following Executive approval. Strategic Procurement has put together the Procurement Service Plan which helps ensure delivery of operational tasks to meet the strategy outcomes. The Board have overseen and influenced the contents of that Procurement Service Plan.
- 3.14 Following Full Council approval of the new Procurement Rules in June 2015, the Board noted there was a need to communicate out the changes. Furthermore it was identified it would be helpful to present an 'easy-read' summary. The Head of Strategic Procurement therefore put together a simplified diagram which has been communicated out to departments. The Procurement Toolkit which supports departments in adhering to Procurement Rules has been rationalised and simplified. Contents are under constant review to keep them up-to-date with changes in legislation, as overseen by the Board. A review of whether elements of the procurement process can be further simplified is also underway, with particular regard to the work of the voluntary committee sector.
- 3.15 The Strategic Procurement Newsletter has been the traditional way of communicating message to departmental representatives and relevant officers. It has been identified that officers in departments are struggling to keep up with the level of communications which they are sent with depleting resources. Consequently the decision has been taken to utilise the IC Bulletin and Managers' Bulletin as the primary means to communicate with departments with effect from January 2016. The final Strategic Procurement Newsletter was December 2015.

- 3.16 The Board have continued to oversee the transparency publication of the Council. The data is managed by the Strategic Procurement team and presented on a calendar monthly basis to the Board for comment/review (see Spend Overview for details). The Council is required to “publish details of any contract, commissioned activity, purchase order, framework agreement and any other legally enforceable agreement with a value that exceeds £5,000.”
- 3.17 The Community Right to Challenge is operated by Strategic Procurement and overseen by the Board. The window for this financial year for groups, such as local community and faith groups, to express their interest in running existing Council services was open from 1 September 2015 until 31 October 2015. This is a legal requirement for the Council to complete. However, there were no expressions of interest, suggesting broadly favourable opinion to Council service delivery.
- 3.18 Spend Overview
In 2014/15 the Council had 7,133 suppliers and a total spend £515,196,339.41.
- For 2015/16, the Board have moved to look at in-year as opposed to a year in arrears. This allows the Board to more closely monitor spend and tackle areas of concern more quickly.
- 3.19 During the first six months of 2015/16 (April 2015 until end of September 2015) the Council has had a total spend of £239,754,385.48. The total number of suppliers used in the first six months of 2015/16 was 4,841.
- 3.20 The spend includes all non-payroll transactions and therefore also includes spend that cannot be influenced e.g. levies, transfer payments and fees the Council must pay, such as those to the Greater London Authority (GLA) and pension fund contributions.
- 3.21 Spend also includes direct payments to residents and grants, thus is not all contractual procurement spend. The true procurement spend is in the region of about three fifths of the total spend. The Board have focused on overseeing spend above £75,000, in the first six months of 2015/16 (the present financial year).
- 3.22 There are 310 suppliers with whom the Council has spent above £75,000 with a total value of £204,239,886.63. Items to note were:
- 255 Suppliers were in contract or in process of being re-procured, which accounted for a total value of £135,591,316.65
 - 45 Suppliers were associated to arrangements which cannot be influenced such as levies, transfer payments, which accounted for a total value of £67,169,742.87
 - 10 Suppliers were associated to arrangements which warranted further investigation. The Board are following these up with relevant parties in departments. The total value of these arrangements was £1,478,827.11.
- 3.23 Procurement Challenges
The Board has maintained its Constitutional responsibility to “challenge the approach and strategy of commissioning officers across the Council for the purposes of improving efficiency”.
- 3.24 The process of reviewing and challenging a commission to be procured is very time consuming and needs a very significant amount of input to effectively consider the decision, identify improvements and give reassurance that value for money will be achieved.
- 3.25 The Board has challenged planned commissioning approaches for example:

- Parent/carer support – here the Board challenged the number of award criteria with relatively low assigned percentages. This could have meant a significant amount of work for providers with very few marks allocated.
- Refurbishment of passenger lifts at Spa Green and Margery Estates – the Board challenged to ensure the works ensured greater accessibility. In addition, the Board proposed a greater emphasis on cost, given this was partly re-charged to leaseholders and quality is fixed by national standards.
- Reinstatement works to Rollit House – following the fire during the Easter weekend, this five storey building was forced to become vacant and needed reinstatement works to recover from the water and fire damage. The Board here challenged the arbitrary percentages applied to award criteria and had these standardised. In addition they arranged for careful review to ensure personally identifiable information was removed from the report. The Board challenged to ensure the loss adjustors were involved in the contents and London Living Wage was thoroughly considered. The Board also requested changes to ensure the building was modernised to improved safety standards.
- Contracts to support families, children looked after (LAC) and care leavers – the Board emphasised the importance of collaboration with the North London Children’s Efficiency Programme. The Board requested that there were effective arrangements in place for the collaborative work and how work would be divided equitably. The Board stressed the importance of greater clarity within the financial modelling. The Board queried the process for sustaining no voids to be in place. Similarly an emphasis was put on maintaining that elements of the paper were clarified in advance of presenting the report for formal approval. The process for tackling limited accommodation within the borough was addressed as was the benchmarking used. The price/quality ratio was further refined as a result of the challenge process as was the need to ensure qualitative service providers.
- Mental Health Supported Accommodation – here there were 11 similar services being reduced to 3. The Board challenged on ensuring there was sufficient capacity of the right type of placements for the range of service users when required. In addition information was added to the report following the challenge to stress the benchmarking undertaken. Elements were added to show how other boroughs manage their needs through the mental health pathway and meeting demand. Market development became a factor in the subsequent work from the challenge and the mechanisms in place within the terms to control quality and price. The weighting for the service model was challenged and the vagueness of certain criteria addressed.
- Mental Health Intermediate Care Pathway – here the Board queried the engagement of service users in developing independence and having effective rehabilitation. Part of redesigning the pathway now includes a re-configuration to keep service users in the community more and less people in silos. The benefit from recommendations for provider engagement has included carer support, dual-diagnosis support to improve recovery rates and expansion of peer support. Challenges to short contract terms, originally based on insecure long-term funding, have resulted in variable options being considered. Clarity around funding arrangements, particularly in regard to section 75 funding, has been improved. Elements which were difficult to meaningfully evaluate were removed from the criteria. The specification was to be outcome based and quality managed to ensure there is no clinical risk. The Board challenged possibilities to ensure local employment and the complexities of radical changes to service provision being

considered. The Board also maintained that whilst difficult within the financial envelope, the importance of London Living Wage could not be overlooked.

- Pay by Phone Services – a supplier to provide an enhanced service which also offers electronic parking vouchers/a virtual visitor system. The Board challenged the increased rate of use of pay by phone, potentially up to 97% of the market. The Board stressed the difficulty in the tightness of the proposed timetable. The management of these services is mostly outside of London and an extremely limited market place. The significance of maintaining a Living Wage was emphasised, even if this was outside of London.
- Housing Property Services District Heating Renewal – these involved multiple blocks, plant rooms and dwellings to upgrade internal heating systems, radiators, pipework and improve energy efficiency. The Board challenged the level and detail of breakdowns being available for inspection and this was included within the feasibility report. In addition the contract duration was significant lasting up to a year, this was subsequently explained owing to the complexities of multiple dwelling and planning applications, combined with limited times when works can occur. Clarity was added around tenant and leaseholder consultation. The Board emphasised the importance of minimising cost and disruption to residents and tight management of the programme. The Board considered that heat meters could be a development for the future and consequently these are now being reviewed, as is the overlap with programmes in the future. The potential of introducing apprenticeships was highlighted if longer term projects with multiple schemes were considered in the future. Furthermore the Board identified that providers being able to respond to how they could deliver social value within the work needed to be addressed and thus was made part of the evaluation criteria.
- London Sexual Health Transformation: Genitourinary Medicine (GUM) services and Contraception and Sexual Health Service (CaSH) – a London wide programme involving more than twenty London boroughs, with Islington leading for north central London region. The services are complex, being open access and with demand increasing up to 8% per annum. In addition to the direct service provision, there is also an online service for clinical triage, self-testing and partner notification proposed to be led by Camden. The Board explored the management of the complexities of multi-Council working to ensure robust processes were in places. Particular known issues included the agreement of the criteria to be explored. The timetable is challenging for a programme with so many facets to be considered and thus keeping member involvement has been fundamental to the project. The Board explored the robustness of the savings to be achieved and it was indicated this was from the tariff, more than the procurement route chosen. The decision has been taken to adopt an outcome based specification with a reiterated need for innovation on both price and quality. The Board looked into the open access nature of the services and that 40% of boroughs chose to go out of borough for their services. Similar challenges addressed the reasoning behind the choice of procurement procedure and how service providers would be kept on board with the programme.
- Fire Detection/Upgrade to Entrance Doors – a procurement to upgrade fire protection following recent fire tragedy recommendations. The Board challenged the approach and it was noted that larger organisations can present the range of disciplines required through sub-contracting. The Board additionally queried whether this was part of continuous improvement and recharging being minimised to leaseholders. It was noted the Council cannot force the works to be completed, but this then puts the matter at the leaseholders' risk. The Board considered there were opportunities to add social value such as local labour, CV writing, apprenticeships and community engagement. The

Board also explored the causation of fire and suggested some work could be done here which may support public health too e.g. fires from smoking. The Board challenged the approach to ensure there were measures in place to ensure leaseholders understood why measures were being put in place and did not inadvertently reduce their protection e.g. by adding cat flaps.

- Anson/Tollington Learning Disability Supported Accommodation – accommodation for adults with medium-high needs, learning disabilities and some times physical impairments. Here the Board challenged the duration and long term need for the service, suggesting that optional extensions may support better commissioning. The Board were keen to protect the service users and ensure they were properly supported longer term. Commissioners were required to evaluate how other boroughs had responded to their needs and potential lessons learnt. In addition there was a challenge in regards to price/quality to ensure qualitative services, whilst still delivering budget accountability. Engagement with service users on what they needed factored highly within the challenge and the importance of considering London Living Wage and overnight rates. Social value considerations as part of the challenge process included the possibility of apprenticeships in to help with the shortage of skilled specialists.
- Data Circuits and Voice Lines – The Board challenged the potential to collaborate with Camden in the future as part of shared service, but accepted the short-term need to immediately re-procure. The Board explored the potential options, including those in collaboration and supported the national agreement. The Board were keen to exploit the potential of existing networks and longer term have a clear telephony strategy, potentially reducing reliance on both mobile and land line technologies. The Board were supportive of open dialogue with the provider to see what they could deliver in regard to social value, rather than attempt to be overly prescriptive.
- Vehicle Parts – the commissioning department proposed collaboration with four other boroughs to maintain the existing fleet. The Board were keen to ensure improved clarity on the level of funding and the procurement process to be undertaken. In addition the Board challenged to ensure the contractual parties were made clear and the decisions in regard to price/quality.
- Business Critical Software – this matter was discussed across two boards and forms the base system which much of the Council’s infrastructure is based upon. The Board were keen to ensure that all options had been properly considered for the short, mid and long term, including the potential of linking with Camden as part of the shared Digital Service. The Board reviewed and endorsed the need to utilise national frameworks established by central government to maximise economies of scale, but were keen to ensure flexibility for the Council within those options. Practicalities of decision making were also explored in light of potential shared systems.

4. Implications

4.1 Financial implications:

This is an information report only on work undertaken and thus has no additional financial implications.

4.2 Legal Implications:

This is an information report only on work undertaken and thus has no specific legal implications.

4.3 Environmental Implications

This is an information report only on work undertaken and thus has no additional environmental implications.

4.4 Resident Impact Assessment (incorporating the Equalities Impact Assessment):

The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.

Neither the initial screening for a Resident Impact Assessment (RIA) nor a full RIA has been completed, as this is an information report only on work undertaken and thus has no additional resident and/or equalities implications.

5. Conclusion and reasons for recommendations

- 5.1 This report updates the Policy and Performance Scrutiny Committee on work undertaken in response to its review of procurement processes and key areas of Council spend.

Appendices/Background papers

- None.

Final report clearance:

Signed by:

Asst Director, Service Finance

Date

Received by:

Head of Democratic Services

Date

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Report of: Director of Financial Operations and Customer Services

Meeting of	Date	Agenda Item	Ward(s)
Policy & Performance Scrutiny Committee	11 February 2016		All

Delete as appropriate	Exempt	Non-exempt
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SUBJECT: IMPACTS OF WELFARE REFORM: UPDATE

1. Synopsis

- 1.1 The Policy and Performance Scrutiny Committee has requested regular updates on the government's programme of welfare reforms, including the impact on Islington residents, and the actions the Council is taking to support those most affected.
- 1.2 This report summarises latest developments in the government's programme of welfare reform, together with an update on households in Islington affected by the 'bedroom tax' and the benefit cap, and outcomes from Islington's USDL trial (Universal Support Delivered Locally) which tested support mechanisms for the transition to Universal Credit.

2. Recommendations

- 2.1 To note further proposed changes to welfare benefits, including the Government's stated intention to reduce the benefit cap from £26,000 to £23,000 for non-working families
- 2.2 To note the latest position relating to households affected by the bedroom tax and benefit cap,
- 2.3 To note the outcomes and next steps in terms of Universal Support Delivered Locally

3. Background

- 3.1 The Welfare Reform Act 2012 introduced a series of measures to reform welfare provision in order to improve work incentives, simplify the benefits system and tackle administrative complexity. Key changes included:
 - Introduction of Universal Credit to replace a range of existing means-tested benefits and tax credits for people of working age
 - Personal Independence Payments to replace the current Disability Living Allowance

- Restrictions on Housing Benefit entitlement for social housing tenants whose accommodation is larger than they need (the so called 'Bedroom Tax')
- A cap on the total amount of benefits that can be claimed per household to £26,000

3.2 Most of these changes have been, or are in the process of being, implemented.

4. Latest developments

Welfare Reform and Work Bill

- 4.1 In July 2015, the Government announced, as part of its Summer budget, a second piece of legislation to make further changes to welfare benefits to increase employment and reduce the growth of the welfare budget. The Welfare Reform and Work Bill sets out measures to:
- Create new statutory duties for the Government to report on progress towards achieving full employment, delivering 3 million new apprenticeships in this Parliament, and progress on the Troubled Families Programme
 - Introduce new duties and measures to improve 'life chances' for children - replacing previous measures and duties set out in the Child Poverty Act 2010
 - Reduce the benefit cap from £26,000 to £20,000 (£23,000 in London)
 - Freeze rates for most working age benefits, tax credits and Child Benefit for 4 years
 - Limit the amount of support provided by Child Tax Credit for families with children born after April 2017
 - Limit the child element of Universal Credit to two children
 - Remove the work-related activity component in employment and Support Allowance and the limited capability for work element in Universal Credit
 - Make further changes to social housing rents including a requirement for social landlords to reduce their rents by 1% every year for four years
- 4.2 The Bill has passed through the House of Commons and has just had its second reading in the House of Lords. The date for its third reading is yet to be scheduled. It will become law later this year.

Bedroom Tax exemption

- 4.3 The Court of Appeal has recently ruled that the bedroom tax discriminates against a domestic violence victim and the family of a disabled teenager. The Government has said it will appeal and the case will be decided in the Supreme Court. If upheld, the ruling will affect severely disabled children needing overnight care and victims of domestic violence living in specially adapted accommodation.

Benefit cap exemption

- 4.4 The government has just announced that those who spend more than 35 hours a week in a caring role will be exempt from the benefit cap. This follows a court ruling that it unlawfully discriminated against disabled people. The Council has been using DHP to support carers with housing costs, so this announcement is welcome.

New National Living Wage

- 4.5 The new National Living Wage will come into effect from 1 April 2016. Those aged 25 or over and not in the first year of an apprenticeship will be legally entitled to at least £7.20 per hour, rising to £9 an hour by 2020.

- 4.6 This is above the current National Minimum Wage (£6.70) but below the Living Wage calculated by the Living Wage Foundation which is based on the cost of living. The Living Wage is £8.25 an hour (£9.40 in London).
- 4.7 The new National Living Wage is aimed to ensure that people really are better off in work and to counter the impact of changes to Working Tax Credit and Child Tax Credit coming into effect in April 2016.
- 4.8 However, the Institute for Fiscal Studies has undertaken research to establish the extent of the impacts. It found that the main group affected by the tax credit changes would be in-work families eligible for Working Tax Credit. All such families with incomes in excess of the new, lower threshold of £3,850 will be affected. In 2016-17, the increase in the tax credit taper rate to 48% and the reductions in the income thresholds would result in an average loss across all in-work families of £1,300 in 2016-17 – for some families, the loss will be greater, for others less. So, whilst the National Living Wage is a welcome step, we may find that some of our lowest paid residents who depend on benefits to make ends meet are actually worse off.

5. Households affected by Social Sector Size Criteria (SSSC) – the ‘Bedroom Tax’

- 5.1 In April 2013, new Housing Benefit rules were introduced which removed the ‘spare room subsidy’. Households assessed as having more bedrooms than the Social Sector Size Criteria (SSSC) allows are now subject to a reduction in their Housing Benefit equating to 14% for one spare bedroom and 25% for two or more spare bedrooms.

Council managed properties

- 5.2 In April 2013, 1,840 households in Council managed properties were identified as affected.
- 5.3 Latest data, for 17 January 2016, shows that there are currently 1,065 households affected. The number varies week on week as changes in circumstances mean new households become liable and others are no longer affected. However, the number of tenants affected since April 2014 has been stable at an average of 1,097.
- 5.4 The position, with regard to contact with tenants currently affected, is set out below. There has been a reduction in the numbers opting to ‘stay and pay’ – 882 in January compared to 923 in May 2015.

Contact Type	28 Jan	2 Feb	14 Apr	17 May	17 Jan
Tenant undecided	0	0	0	0	0
Letter only contact, no engagement for decision	15	16	32	29	54
Housing Benefit Query	16	17	17	18	13
Letter and visit card dropped no engagement*	20	20	18	19	11
Remain in property	939	941	924	923	882
Transfer	99	101	100	100	93
No response as no action yet taken on account	2	0	0	4	3
New cases since last report - no contact	13	7	9	1	9
Total affected by Bedroom Tax	1,104	1,102	1,100	1,094	1,065

5.5 The number of residents affected by the spare room subsidy has been significantly mitigated due to the support provided by the Council's Housing teams. Many under-occupier moves have already been achieved. Discretionary Housing Payment (DHP) has been used to meet shortfalls in rent thus helping residents to avoid falling into arrears whilst a more sustainable solution is explored. The table below shows a decrease compared to last year in the number and percentage of tenants who are in arrears.

Balance	28 Jan	2 Feb	14 Apr	17 May	17 Jan
In credit or £0.00 balance	623 (56%)	630 (57%)	643 (58%)	643 (59%)	635 (60%)
In arrears	481 (44%)	472 (43%)	457 (42%)	451 (41%)	430 (40%)
Total affected by Bedroom Tax	1,104	1,102	1,100	1,094	1,065

5.6 Out of the 430 tenants in arrears, 332 wish to pay and stay and these are being managed in line with the arrears policy.

5.7 Of the 882 tenants who have indicated that they wish to remain in their properties and pay the spare room subsidy, 547 (62%) are in credit or zero balance totalling -£116,528.98. The remaining 335 (38%) are in arrears totalling £133,920 of the £199,536 owed by all directly managed tenants affected by the spare room subsidy.

5.8 No evictions have yet taken place - work with the Housing Needs Team to make an assisted choice offer to 30 tenants at the pre-eviction stage of the process has proved successful.

5.9 In summary

- The overall arrears as a proportion of the rent roll have decreased since the introduction of the spare room subsidy on 31 March 2013 from 1.94% to 1.88% at of 17 January 2016
- The number of cases in arrears affected by the spare room subsidy cases has decreased from 451 cases in May 2015 to 430 but with an increase in the total of arrears from £197,067 to £199,536.
- The number of tenants affected by bedroom tax is stable

Partners for Improvement

5.10 The current number of tenants affected is 310. This number is also stable with an average of 313 for this financial year.

5.11 Of the 310 tenants, 163 are in credit or have a clear rent account and 147 are in arrears which total £76,550.

6. Households affected by the Benefit Cap

6.1 The benefit cap, introduced in April 2013, puts a limit on the amount of benefits a family or household can receive: £500 a week for a couple (with or without children); £500 a week for single parents with children; and £350 for single adults. Any sum above the cap will be deducted from a person's Housing Benefit (or Universal Credit when this is implemented).

6.2 As of 18 January 2016, 208 households in Islington were affected (a reduction on the 249 cases when we last reported to PPS in July 2015).

6.3 The Council's Income Maximisation Team (IMAX) triage all benefit cap cases to look for possible exemptions. If none are identified, they discuss with the client the potential for them to

move into employment (in work benefits are not subject to the cap) and the support the Council can provide through DHP and through iWork. Based on this discussion, clients are given a rating. The current caseload of 208 clients is rated as follows:

Rating	Number	Description
BLUE Stay and Pay	104	Households in this group do not receive DHP as their shortfall is £15 or below, or they have agreed to stay and pay (although many reluctantly). Some will have been awarded DHP in the past, because, for example, they agreed to engage with iWork but DHP was ceased because they failed to do so (a condition of receiving DHP for those who could work)
GREEN Engaging with iWork	36	iWork further breaks this group down into: <ul style="list-style-type: none"> ▪ Green: fully engaging ▪ Amber: further away from the jobs market IMAX awards DHP (minus the first £15) for the first 6 weeks. iWork informs IMAX whether the client is engaging. If so, IMAX awards DHP to cover a further 12 weeks (Green category) and 6 weeks (Amber). Future payments are dependent on ongoing engagement with iWork. If clients fail to engage, they are advised by IMAX that any future DHP will cease
PURPLE Receiving DHP	8	These receive DHP (minus first £15) because their circumstances are of some concern – generally, they have recently given birth, or are near to giving birth, are victims of domestic violence, are Carers, or in contact with Children’s Services
WHITE Potential disability benefit	18	Someone in the household is being assisted to claim a disability benefit which, if awarded, will exempt the household from the cap. DHPs are awarded (minus 1 st £15) until a decision is made on their claim
RED No contact	35	Mostly cases where the Council has been unable to make contact. On-going efforts are made to write to or phone these households
NOT RATED	7	New cases not yet rated or following up potential exemption

6.4 IMAX works with Council and partner housing providers to keep them up to date with the status of benefit cap claimants and any potential risk to DHP which might result in arrears being accrued. The team also has regular cases conferences with Housing and Children’s Services to discuss cases of particular concern and how to move forward with these clients and liaises closely with iWork to advise on the interaction between employment and benefit entitlement.

Impact of further reduction in Benefit Cap

6.5 The proposed reduction in the benefit cap, from £26,000 to £23,000 for families and £15,410 for single people will impact upon existing benefit cap families and new households not previously affected – and this will place additional burden on the Council’s DHP resource.

6.6 In July we reported that an estimated 862 cases would be affected, including the current caseload. And we calculated that the amount of DHP required to support Benefit Cap cases could increase from £347k (14/15) to £2.28m (well above the DHP budget for this year of just under £1m).

6.7 The tables below show how the reduced cap will affect single households and families. The end column in each table indicates how much housing benefit would be payable to avoid exceeding the cap.

6.8 For single people, the lower cap will equate to £296 per week - a reduction of £54 on the current weekly cap of £350. So, for instance, a single person on JSA living in Islington would receive a maximum of £223.25 Housing Benefit (HB) per week to meet housing costs. Any rent above this would need to be found.

Table 1: Single people	Weekly benefit (15/16)	Max HB/Housing costs in London (£15,410)	Max HB/housing costs outside London (£13,400)
Single job seeker (JSA)	£73.10	£223.25	£184.59
Single Employment & Support Allowance (ESA assessment phase)	£73.10	£223.25	£184.59
Single ESA WRAG (work related activity group)	£102.15	£194.20	£155.59

6.9 Table 2 shows the position for families. The intended new benefit cap of £23,000 pa equates to £442 per week - £58 less than the current weekly cap of £500. Larger families are most affected, with the amount of Housing Benefit well below even the average council rent and well below the rate for a private rented property.

Table 2a: Families with children JSA/IS	No of children	JSA/IS etc.	Child Benefit	Child Tax Credit	Maximum Housing Costs
Lone parent (18 yrs or over)	1	£73.10	£20.70	£63.63	£284.87
	2	£73.10	£34.40	£116.85	£217.95
	3	£73.10	£48.10	£170.03	£151.07
	4	£73.10	£61.80	£223.23	£84.17
	5	£73.10	£75.50	£276.43	£17.27
	6	£73.10	£89.20	£329.63	£0.50
	7	£73.10	£102.90	£382.83	£0.50
	8	£73.10	£116.60	£436.03	£0.50
	9	£73.10	£130.30	£489.23	£0.50
	10	£73.10	£144.00	£542.43	£0.50
Couple (both 18 yrs or over)	1	£114.85	£20.70	£63.63	£243.12
	2	£114.85	£34.40	£116.85	£176.20
	3	£114.85	£48.10	£170.03	£109.32
	4	£114.85	£61.80	£223.23	£42.42
	5	£114.85	£75.50	£276.43	£0.50
	6	£114.85	£89.20	£329.63	£0.50
	7	£114.85	£102.90	£382.83	£0.50
	8	£114.85	£116.60	£436.03	£0.50
	9	£114.85	£130.30	£489.23	£0.50
	10	£114.85	£144.00	£542.43	£0.50
Table 2b: Families with children ESA	No of Children	ESA (WRAG)	Child benefit	CTC	Max Housing costs
Lone parent(18yrs+)	1	£102.15	£20.70	£63.63	£255.82
	2	£102.15	£34.40	£116.85	£188.90
	3	£102.15	£48.10	£170.03	£122.02
	4	£102.15	£61.80	£223.23	£55.12
	5	£102.15	£75.50	£276.43	£0.50
Couple(both 18+)	1	£143.90	£20.70	£63.63	£214.07
	2	£143.90	£34.40	£116.85	£147.15
	3	£143.90	£48.10	£170.03	£80.27
	4	£143.90	£61.80	£223.23	£13.37
	5	£143.90	£75.50	£276.43	£0.50

7. Resident Support Scheme 2015-16

7.1 The Council, in partnership with Cripplegate Foundation, has pooled a number of hardship and crisis support funding streams into a single Resident Support Scheme to help Islington residents in times of real need, including those affected by the welfare reforms. Funding for 2015-16 is as follows:

Funding stream	Budget 15/16
Cripplegate	£55,000
St Sepulchre	£30,000
Community Care	£557,000
CCS Maximum Reserve Fund	£652,000
Discretionary Housing Payment	£989,332
Council Tax Welfare	£25,000
Total	£2308,332

7.2 There have been 3,274 cases or applications for RSS in 2015-16 (as of 15 January 2016) with DHP and Community Care (non crisis) accounting for the most, both in terms of volume and amount.

Type of award	No of RSS cases	Total allocated to date	Average award
DHP	1,332	£911,237	£852
Council Tax Welfare	87	£8,897	£125
CC - Non Crisis	1,610	£821,530	£599
CC - Crisis	245	£7,980	£61

8. Universal Credit and Universal Support Delivered Locally

USDL trial

- 8.1 Islington was one of eleven areas chosen to take part in a DWP trial to test out delivery of support (known as Universal Support Delivered Locally) to help residents with the transition to Universal Credit. The trial has now ended and an evaluation is underway which will inform future arrangements and funding for USDL.
- 8.2 Through Islington's trial the Council, in partnership with the CAB, DWP and Help On Your Doorstep:
- Raised awareness of Universal Credit and where to access support with over 3,000 conversations through our Customer Centre
 - Tested a number of ways of engaging residents on Bemerton and New River Green estates, the most successful of which was delivered by Help On Your Doorstep through door-knocking and telephone calls to residents they'd previously supported. Both of these led to increase awareness through word of mouth
 - Triaged and referred over 840 residents for Financial, Digital and / or Employment Support, of which:
 - 170 people received debt and budgeting support through the CAB to prepare for UC
 - 150 attended our Adult and Community Learning Online Centre in Central Library to have their IT skills assessed and undertake further training if required
 - 100 people were supported into paid employment, many of whom had been on benefits for many years, some over five years

- Made a strong and convincing case to government of the need for Employment support to be part of any future USDL offer

Next steps

- 8.3 In general, the trial worked very well and we will continue much of what we piloted including:
- Triaging residents who attend our Customer Centre and refer to support through iWork, the CAB and ACL
 - Co-location of DWP staff within iWork, and signing on claimants at 222, both of which worked very well
 - Spreading awareness of UC and referring to support through outreach on estates. Help On Your Doorstep will now refer people to USDL support as part of their core door-knocking and referral service
- 8.4 The DWP has commissioned external evaluation of the USDL trials. The findings and recommendations, expected in Spring 2016, will inform future arrangements (and funding) for USDL.

Roll out of Universal Credit in Islington

- 8.5 Universal Credit is now being rolled out nationally. It went live in Islington on 9 November 2015, but at this stage is restricted to new single JSA claimants not on housing benefit. The number of claimants is very low. Figures to the end of December 2015 show that there were only 73 UC claimants in Islington, 65 of which were out of work.
- 8.6 The Council and the CAB have signed a Delivery Partnership Agreement with the Department for Work and Pensions (DWP) to provide support for the small number of new UC claimants in this first phase, whilst the USDL trials are being evaluated. The CAB will be taking referrals directly from JCP staff for those new claimants for UC who require budgeting support. The Customer Centre will be an alternative point for those UC eligible claimants who require access or support to go online and start their new claim
- 8.7 The majority of existing benefit claimants, including large numbers on Housing Benefit, will be moved over to Universal Credit in 2016 and 2017, though no timetable has yet been released.

9. Implications

Financial Implications

- 9.1 Changes to social security are impacting upon Islington residents, with the benefit cap and the bedroom tax having a direct impact upon households' ability to pay their rent. DHP is being used to mitigate this. The reduction of Local Welfare Provision funding threatens to reduce the Council's ability to provide support to those in crisis.

Legal and Equality Implications

- 9.2 The council has a duty under the Equality Act 2010 to have due regard to the need to eliminate discrimination between people who share a protected characteristic and people who do not. The welfare reforms will particularly affect those groups who are more likely to be dependent on benefits – female lone parents, disabled people and those with long term health conditions, and those from BME backgrounds. The Council is working with partners to reduce the impact on these groups through targeted support to find sustainable housing and employment.

Environmental implications

- 9.3 None.

10. Conclusion

10.1 The Council continues to prioritise support for those who face the most severe hardship, though this is becoming increasingly difficult with year on year reductions in funding from government. Participation in the USDL trial, and other employment initiatives, will help make the case to Government of the important role that local authorities can play in providing support that meets the needs of local residents. If we succeed, it will enable the Council to have greater control over, and resources available for, employment and welfare support at a local level.

Report Author:

Annette Hobart
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Final report clearance:

Signed by:

Date

**Received
by:**

Date

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Governance and Human Resources

Resources
Town Hall, Upper Street,
London N1 2UD

Report of: Assistant Director Governance and Human Resources

Meeting of	Date	Agenda Item	Ward(s)
Policy and Performance Scrutiny Committee	11 February 2016	G1	All

Delete as appropriate	Exempt	Non-exempt
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**SUBJECT: MONITORING OF RECOMMENDATIONS OF REVIEW COMMITTEES
TIMETABLE FOR TOPICS, POLICY AND PERFORMANCE
COMMITTEE'S WORK PROGRAMME, KEY DECISIONS**

1. Synopsis

To inform the Policy and Performance Scrutiny Committee of the timetable of the Review Committees scrutiny topics for the remainder of the municipal year, the timetable for monitoring the recommendations of the Review Committees, the current situation on the Policy and Performance Scrutiny Committee's work programme, and Key Decisions.

2. Recommendation

That the Policy and Performance Scrutiny Committee note the timetable and the arrangements for monitoring the recommendations of the Review Committees, the current work programme, and the key decisions.

3. Background

Attached to this report are the details of the work programme and timetable for the Review Committees for the remainder of the municipal year, the arrangements for monitoring the recommendations of review committees, key decisions details, and the Policy and Performance Scrutiny Committee's work programme.

PTO

4. Implications

4.1 Environment Implications

None specific at this stage

4.2 Legal Implications

Not applicable

4.3 Financial Implications

None specific at this stage

4.4 Equality Impact Assessment

None specific at this stage

Final Report Clearance

Signed by

Assistant Director Governance and Human
Resources

Date

Received by

Head of Democratic Services

Date

Report Author: Peter Moore
Tel: 020 7527 3252
E-mail: peter.moore@islington.gov.uk

OUTSTANDING SCRUTINY REVIEWS – UPDATED DECEMBER 2015

SCRUTINY REVIEW	SCRUTINY COMMITTEE	DATE FINAL REVIEW REPORT SUBMITTED TO EXECUTIVE	PERIOD EXECUTIVE MEMBER RESPONSE TO REC'S DUE (3-6 months after submission to Exec)	RESPONSE TO RECOMMENDATIONS SUBMITTED TO EXECUTIVE?	12 MONTH REPORT DUE TO ORIGINAL SCRUTINY COMMITTEE	LEAD OFFICER
2012/13:						
GP Appointment Systems	Health Scrutiny	JB 2 Dec & Exec 15 Jan 2014	Jan 2014 – Mar 2014	JB 19 May 2015 & Exec 18 June 2015	TBC	Julie Billett
2014/15:						
Income Generation	Policy and Performance	JB 21 April 2015 Exec 21 May 2015	June – Nov 2015	JB 12 Dec 2015 Exec 14 Jan 2016		Kevin O'Leary
Best Team	Policy and Performance	JB 6 Oct 2015 Exec 22 Oct 2015	Oct 2015 – Jan 2016	JB 2 Feb 2016 Exec 10 Mar 2016		Lela Kogbara
Estate Services Management	Housing	JB 23 June 2015 Exec 16 July 2015	Sept – Dec 2015	JB 3 Nov 2015 Exec 26 Nov 2015		David Salenius
Scaffolding / Work Platforms	Housing	JB 23 June 2015 Exec 16 July 2015	Aug – Nov 2015	JB 3 Nov 2015 Exec 26 Nov 2015		Simon Kwong
Impact of Early Interventions in preventing escalation to statutory services	Children's	JB 23 June 2015 Exec 16 July 2015	Aug – Nov 2015	JB 3 Nov 2015 Exec 26 Nov 2015		Nicky Ralph
Community Energy	Environment and Regeneration	JB 22 March 2016 Exec 21 April 2016	Oct - Feb 2015	JB June 2016 Exec July 2016		Garrett McEntee
Fuel Poverty	Environment and Regeneration	JB 23 June 2015 Exec 16 July 2015	Aug – Nov 2015	JB 3 Nov 2015 Exec 26 Nov 2015		John Kolm Murray
Communal Heating	Environment and Regeneration	JB 6 Oct 2015 Exec 22 Oct 2015	Oct – Jan 2016	JB 22 Mar 2016 Exec 21 Apr 2016		Lucy Padfield
Patient Feedback mini scrutiny	Health	JB 1 Sept 2015 Exec 24 Sept 2015	Sept – Dec 2015	JB 3 Nov 2015 Exec 26 Nov 2015		Julie Billett

NEW SCRUTINY REVIEWS 2015/16:

SCRUTINY REVIEW	COMMITTEE	DATE SUBMITTED DUE TO GO TO EXECUTIVE	RESPONSE TO RECOMMENDATIONS DUE (3-6 months after submission to Exec)	RESPONSE TO RECOMMENDATIONS SUBMITTED (?)	12 MONTH REPORT DUE TO ORIGINAL REVIEW COMMITTEE	LEAD OFFICER
Smart Cities	Environment and Regeneration	JB May 2016 Exec June 2016	July - Nov 2016			Anthony Akadiri
CCTV	Environment and Regeneration	JB May 2016 Exec June 2016	July - Nov 2016			Simon Kwong
Alternative Provision	Children's	JB June 2016 Exec July 2016	Sept - Dec 2016			Mark Taylor
Capital Programming	Housing	JB 22 Mar 2016 Exec 21 April 2016	June – Oct 2016			Simon Kwong
Responsive Repairs	Housing	JB June 2016 Exec July 2016	Sept - Dec 2016			Matt West & Simon Kwong
Health implications of damp properties	Health and Care	JB May 2016 Exec June 2016	July - Nov 2016			Julie Billet & Simon Kwong
Tax Avoidance	Policy and Performance	JB May 2016 Exec June 2016	July - Nov 2016			Steve Key
Knife Crime and Mobile Phone Theft	Policy and Performance	JB June 2016 Exec July 2016	July - Nov 2016			Catherine Briody

FORWARD PLAN OF KEY DECISIONS

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ISLINGTON

KEY DECISIONS TO BE CONSIDERED BY THE EXECUTIVE/COMMITTEES/OFFICERS FOR THE PERIOD TO THE EXECUTIVE MEETING ON 10 MARCH 2016 AND BEYOND

Page 37

**Lesley Seary
Chief Executive
Islington Council
Town Hall
Upper Street
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Democratic Services
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Published on 1 February 2016

FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS TO BE CONSIDERED BY THE EXECUTIVE/COMMITTEES/OFFICERS

FOR THE PERIOD TO THE EXECUTIVE MEETING ON 10 MARCH 2016 AND BEYOND

This document sets out key decisions to be taken by the Executive within the next 28 days, together with any key decisions by Committees of the Executive, individual Members of the Executive and officers. It also includes potential key decisions beyond that period, though this is not comprehensive and items will be confirmed in the publication of the key decisions document 28 days before a decision is taken.

It is likely that all or a part of each Executive meeting will be held in private and not open to the public. This may be because an appendix to an agenda item will be discussed which is likely to lead to the disclosure of exempt or confidential information. The items of business where this is likely to apply are indicated on the plan below.

If you wish to make representations about why those parts of the meeting should be open to the public, please contact Democratic Services at least ten clear days before the meeting.

The background documents (if any) specified for any agenda item below, will be available on the Democracy in Islington web pages, five clear days before the meeting, at this link - <http://democracy.islington.gov.uk/> - subject to any prohibition or restriction on their disclosure. Alternatively, please contact Democratic Services on telephone number 020 7527 3005/3184 or via e-mail to democracy@islington.gov.uk to request the documents.

If you wish to make representations to the Executive about an agenda item, please note that you will need to contact the Democratic Services Team on the above number at least 2 days before the meeting date to make your request.

Please note that the decision dates are indicative and occasionally subject to change. Please contact the Democratic Services Team if you wish to check the decision date for a particular item.

A key decision is 1. an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000; or

2. a decision to be made by the Chief Executive, Corporate Directors or Assistant Chief Executives to award contracts where the value of the contract is up to £2million revenue expenditure or £5million capital expenditure

FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	If all or part of the item is exempt or confidential this will be stated below and a reason given. If all the papers are publically accessible this column will say 'Open'.	Corporate Director/Head of Service Executive Member (including e-mail address)
1.	Procurement strategy for vehicle parts	All	Corporate Director Environment and Regeneration	15 January 2016	None	Open	Bram Kainth bram.kainth@islington.gov.uk
3.	Contract award for a Special Educational Needs and Disability Community Support Service	All	Corporate Director Children's Services	20 January 2016	None	Open	Eleanor Schooling eleanor.schooling@islington.gov.uk Councillor Joe Caluori, Executive Member for Children & Families joe.caluori@islington.gov.uk
4.	Adoption of minor changes to development viability supplementary planning document	All Wards	Corporate Director Environment and Regeneration	21 January 2016	None	Open	Karen Sullivan Karen.Sullivan@islington.gov.uk
5.	Contract award for refurbishment of 69 - 85 Old Street, EC1	Bunhill	Corporate Director of Housing and Adult Social Services	22 January 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Mike Curtis Mike.curtis@islington.gov.uk
6.	Agreement and Terms of Reference for the Shared Digital Service Joint Committee	n/a	Leader of the Council	29 January 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Debra Norman Debra.Norman@islington.gov.uk Councillor Andy Hull, Executive Member for Finance & Performance andy.hull@islington.gov.uk

FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
Page 40	8. Contract award for housing improvements	All Wards	Corporate Director of Housing and Adult Social Services	1 February 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Simon Kwong Simon.kwong@islington.gov.uk
	Contract award for fire damage reinstatement works to Rollit House	Highbury West	Corporate Director of Housing and Adult Social Services	2 February 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Sean McLaughlin Sean.mclaughlin@islington.gov.uk
	10. Mount Pleasant Neighbourhood Area Designation and Forum		Executive	4 February 2016	None	Open	Karen Sullivan Karen.Sullivan@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
11.	School admission arrangements 2017-18	All Wards	Executive	4 February 2016	None	Open	Eleanor Schooling eleanor.schooling@islington.gov.uk Councillor Joe Caluori, Executive Member for Children & Families joe.caluori@islington.gov.uk
12.	Procurement strategy for fire safety work to housing street properties	All	Executive	4 February 2016	None	Open	Simon Kwong Simon.kwong@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk
13.	Contract award for refurbishment of passenger lifts at Spa Green Estate, and Margery Street Estate	Clerkenwell	Corporate Director of Housing and Adult Social Services	5 February 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Sean McLaughlin Sean.mclaughlin@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk

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	14. Additional contract award for Substance Misuse Residential Detox and Residential Services	All Wards	Director of Public Health	8 February 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Julie Billett julie.billett@islington.gov.uk
Page 42	15. Budget Proposals 2016-17	All Wards	Council	25 February 2016	None	Open	Mike Curtis Mike.curtis@islington.gov.uk Councillor Andy Hull, Executive Member for Finance & Performance andy.hull@islington.gov.uk
16	Contract award for housing improvements	All Wards	Corporate Director of Housing and Adult Social Services	1 March 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Simon Kwong Simon.kwong@islington.gov.uk
17.	Award of concession agreement for parking pay-by-phone	All Wards	Corporate Director Environment and Regeneration	1 March 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Bram Kainth bram.kainth@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
18.	Procurement strategy for supported living accommodation for service users with learning disabilities	All	Executive	10 March 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Sean McLaughlin Sean.mclaughlin@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk
19.	Contract award housing support services for single adults	All Wards	Executive	10 March 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Jess McGregor Jess.mcgregor@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health and Wellbeing janet.burgess@islington.gov.uk
20.	Contract award for the construction of 23 new homes and re-provision of the Goodinge Community Centre, N7 9GQ	Holloway	Executive	10 March 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
21.	Proposals in relation to services for children with severe and complex needs at Lough Road	All Wards	Executive	10 March 2016	None	Open	Cathy Blair cathy.blair@islington.gov.uk Councillor Joe Caluori, Executive Member for Children & Families joe.caluori@islington.gov.uk
22.	Permanent expansion of secondary schools	All Wards	Executive	10 March 2016	None	Open	Cathy Blair cathy.blair@islington.gov.uk Councillor Joe Caluori, Executive Member for Children & Families joe.caluori@islington.gov.uk
23.	Contract award for refurbishment of passenger lifts at Spa Green Estate and Margery Street Estate	Clerkenwell	Corporate Director of Housing and Adult Social Services	16 March 2016	None	Open	Simon Kwong Simon.kwong@islington.gov.uk
24.	Contract award for housing improvements	All Wards	Corporate Director of Housing and Adult Social Services	1 April 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Sean McLaughlin Sean.mclaughlin@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

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25.	Richard Cloudesley School site development update	Bunhill	Executive	21 April 2016	None	Open	Cathy Blair cathy.blair@islington.gov.uk Councillor Joe Caluori, Executive Member for Children & Families joe.caluori@islington.gov.uk
26.	Contract award for mental health supported housing services	All Wards	Executive	21 April 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Jess McGregor Jess.mcgregor@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health and Wellbeing janet.burgess@islington.gov.uk
27.	Contract award for Adult Social Care advocacy services	All Wards	Executive	21 April 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Simon Galczynski simon.Galczynski@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health and Wellbeing janet.burgess@islington.gov.uk

A key decision is 1. an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000; or

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
28.	Adoption of location and concentration of uses supplementary planning document	All Wards	Executive	21 April 2016	None	Open	Karen Sullivan Karen.Sullivan@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk
29.	Contract award for housing improvements	All Wards	Corporate Director of Housing and Adult Social Services	2 May 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Simon Kwong Simon.kwong@islington.gov.uk
30.	Contract award for mental health intermediate care pathway	All Wards	Executive	19 May 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	George Howard george.howard@nhs.net Councillor Janet Burgess MBE, Executive Member for Health and Wellbeing janet.burgess@islington.gov.uk

A key decision is 1. an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000; or

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
31.	Contract award for the provision of 55 new homes and a new community centre, new amenity space and landscape improvements on Redbrick Estate	Bunhill	Executive	19 May 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk
32.	Contract award for housing improvements	All Wards	Corporate Director of Housing and Adult Social Services	1 June 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Simon Kwong Simon.kwong@islington.gov.uk
33.	Contract award for replacement of communal heating distribution pipe-work and heating equipment at Sanders Way & Bretton House and Newbury House	Canonbury; Hillrise	Corporate Director of Housing and Adult Social Services	20 June 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Sean McLaughlin Sean.mclaughlin@islington.gov.uk

A key decision is 1. an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000; or

2. a decision to be made by the Chief Executive, Corporate Directors or Assistant Chief Executives to award contracts where the value of the contract is up to £2million revenue expenditure or £5million capital expenditure

FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
34.	Contract award for fire safety work to housing street properties	All	Executive	July 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Simon Kwong Simon.kwong@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk
35.	Contract award for Redbrick Estate district heating renewal	Bunhill	Corporate Director of Housing and Adult Social Services	11 July 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Sean McLaughlin Sean.mclaughlin@islington.gov.uk
36.	Contract award for the construction of 27 new homes and a community centre on the site of Charles Simmons House, WC1X 0HP	Clerkenwell	Executive	September 2016	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
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Membership of the Executive 2015/2016:

Councillors:

Richard Watts
 Janet Burgess
 Joe Caluori
 Paul Convery
 Andy Hull
 James Murray
 Asima Shaikh
 Claudia Webbe

Portfolio

Leader
 Health and Wellbeing
 Children and Families
 Community Safety
 Finance and Performance
 Housing and Development
 Economic and Community Development
 Environment and Transport

A key decision is 1. an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000; or

2. a decision to be made by the Chief Executive, Corporate Directors or Assistant Chief Executives to award contracts where the value of the contract is up to £2million revenue expenditure or £5million capital expenditure

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POLICY AND PERFORMANCE SCRUTINY COMMITTEE WORK PROGRAMME 2015/16**11 MAY 2015**

1. Scrutiny Review – BEST team – Witness evidence
2. Revenue Outturn report 2014/15 - Update
3. Progress report back – Scrutiny Review Blacklisting
4. Report of Executive Member Employment
5. Termination Payments
6. Call ins – if any
7. Monitoring report
8. Report of Health and Care Scrutiny Committee Chair

1 JUNE 2015

1. Scrutiny topics 2015/16
2. Terms of Reference, Membership etc.
3. Scrutiny Review – BEST team – witness evidence
4. Use of agency staff
5. Monitoring report
6. Revenue Outturn 2014/15
7. Call ins – if any

29 JUNE 2015

1. Approval of Scrutiny topics 2015/16
2. New scrutiny topic(1) – Tax Avoidance - Presentation and SID
3. Quarter 4 Performance report
4. Presentation from Leader on Executive priorities for 2015/16- Key Decisions/Forward Plan
5. Welfare Reforms update
6. Chief Officers upgrades
7. Call ins (if any)
8. Monitoring report

17 SEPTEMBER 2015

1. Scrutiny Review – BEST team– Final report

2. Report of Procurement Board
3. Performance report – Quarter 1/Sickness absence
4. New scrutiny topic – Tax Avoidance - witness evidence
5. New scrutiny topic –Knife Crime/Mobile Phone theft etc.– Presentation and SID
6. Call ins (if any)
7. Monitoring report

5 OCTOBER 2015

- 1, New topic Scrutiny Review (1) – Tax Avoidance - Witness evidence
2. Report of Executive Member Finance and Performance
3. Financial update
3. Recruiting agency/temporary staff policy
4. New scrutiny topic (2) – Knife Crime/Mobile Phone theft etc. – witness evidence
5. Call ins (if any)
6. Monitoring report

2 NOVEMBER 2015

1. Annual Crime and Disorder report/Presentation Executive Member Community Safety/Youth Crime Strategy
2. Licensing Policy effectiveness
3. Scrutiny Review – Knife Crime/Mobile Phone theft – witness evidence
4. Call ins – if any
5. Monitoring report

7 DECEMBER 2015

1. New scrutiny topic 1) – Tax Avoidance – Witness evidence
2. New scrutiny topic (2) – Knife Crime/Mobile Phone theft- Witness evidence
3. Financial update
4. Quarter 2 Performance report
5. Use of agency staff/Report back from Directorates (from 01/06/2015)
6. Call ins – if any
7. Monitoring report
- 9.. Sickness absence/Grievances

21 JANUARY

1. Budget 2016/17
2. Call ins – if any

11 FEBRUARY

1. Monitoring report
2. Scrutiny Review - Knife Crime/Mobile Phone theft etc. –Witness evidence

3. Report of Procurement Board
4. Welfare Reforms update
- 5.6 Month review of Crime Strategy
6. Call ins – if any

14 MARCH 2015

1. Quarter 3 Performance report
2. Financial update
3. Call ins – if any
4. Monitoring report
5. Scrutiny Review –Knife Crime/Mobile Phone theft etc. –witness evidence
6. Scrutiny Review – Tax Avoidance – Final report
7. Regrading of Chief Officers
8. Grievances
9. Temp to perm

03 MAY 2016

1. Scrutiny topics – 2016/17
2. Report of Executive Member Employment/VCS Annual Report
3. Scrutiny Review Knife Crime/Mobile Phone theft etc. –draft recommendations
3. Call ins – if any
4. Monitoring report

JUNE 2016

Quarter 4 Performance report/Sickness absrence

Income Generation Scrutiny Review – 12 month report back

Use of agency staff

Presentation by Leader on Executive priorities

Scrutiny Review Knife crime, Mobile Phone theft etc. – Final report

Approval of scrutiny topics 2016/17

Call ins if any

Monitoring report

JULY 2016

Revenue outturn 2015/16

Welfare Reforms update

Scrutiny topic

Call ins if any

Monitoring report

SEPTEMBER 2016

Quarter 1 Performance report/Sickness absence

Report of Procurement Board

Scrutiny topic

Call ins if any

Monitoring report

OCTOBER 2016

Financial update

Scrutiny topic

Call ins if any

Monitoring report

NOVEMBER 2016

Annual Crime and Disorder report/Report of Executive Member Community Safety

Call ins if any

Monitoring report

DECEMBER 2016

BEST Scrutiny Review – 12 month report back

Scrutiny topic

Use of agency staff

Quarter 2 Performance report/sickness absence

JANUARY 2017

Budget 2017/18

Call ins if any

FEBRUARY 2017

Report of Procurement Board

Welfare reforms update

Scrutiny topic

Call ins if any

Monitoring report

MARCH 2017

Financial update

Quarter 3 Performance report/Sickness absence

Scrutiny topic Draft recommendations

Call ins if any

Monitoring report

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